

Dear Employer,

The Project Management Institute is the world's leading not-for-profit professional membership association for the project, program and portfolio management profession. Founded in 1969, PMI delivers value for more than 2.9 million professionals working in nearly every country in the world through global advocacy, collaboration, education and research. PMI advances careers, improves organizational success and further matures the profession of project management through its globally recognized standards, certifications, resources, tools, academic research, publications, professional development courses, and networking opportunities.

Your employee is requesting permission to attend the **2020 PMI Africa Conference to be held in Eko Hotel & Suites in Lagos, Nigeria from 6<sup>th</sup> – 8<sup>th</sup> September**. This is a professional development opportunity which empowers attendees with the knowledge, skills and relationships required to stay competitive in an ever-changing global environment.

In addition, many of the educational sessions at the conference allow your employee to earn Professional Development Units (PDUs) towards the maintenance of his/her PMI certification. PMI has aligned its certification program with the employer-identified skills depicted in the PMI Talent Triangle to ensure that practitioners are equipped to remain relevant in a continually changing business environment. The ideal skill set as identified by employers is a combination of technical, leadership and strategic and business management expertise, many of which are provided in educational sessions at the PMI Africa Conference.

Costs related to travel, accommodation and transportation will be delegates' responsibility.

Thank you for offering your employee the opportunity to attend a PMI Africa conference. If you have any questions or need additional information, please feel free to reach out to us at the email address below.

Best Regards,

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